

Corsley Parish Council

Minutes of the Annual General Meeting of the Parish Council held on 13 May 2013 in the Reading Rooms at 19.30

Present: N Britten
M Butler
R Chapman
O Hares
Mrs J Helliar
Mrs G Parkinson
J White

In attendance: J Willcox Clerk
1 x Member of the Public

13/40 Apologies None

13/41 Declaration of Office/Register of Interests

The Declarations of Office were distributed, signed appropriately and returned to the Clerk.

13/42 Election of Chair

The Clerk took the meeting and asked for any nominations for the Chair of the Parish Council.

Neil Britten was nominated by Robin Chapman, and seconded by John White.

There were no other nominations. Neil Britten was declared Chair of the Parish Council and took over the meeting.

13/43 Election of Vice Chair

Robin Chapman was nominated by Judith Helliar, seconded by Gill Parkinson.

There were no other nominations. Robin Chapman was declared Vice Chair of the Parish Council.

13/43 Co-Option to fill Parish Councillor Vacancies

The Chair confirmed that there were two vacancies on the Parish Council. Following the article in The Bridge there had been 6 expressions of interest in co-option. By the cut-off date only two people had responded – Mike Bird and Simon Jasper. The ‘CVs’ of the two were tabled. It was agreed that the issue could be decided now rather than at the June meeting and following consideration of the CVs and comments from Councillors it was agreed that Messrs Bird and Jasper be appointed to the Parish Council. The Chair undertook to advise the two gentlemen of the PC’s decision.

It was agreed to write to Michael Clark to thank him for his service to the Parish Council.

Signed.....

Date.....

13/44 Representatives on other Bodies

It was agreed that the following would act as representatives/contacts with the respective bodies:

Corsley Reading Rooms	Gill Parkinson
Rights of Way	Gill Parkinson
Thynne Trust	John White
Playing Field	Olly Hares
Parochial Charities	John White
Neighbourhood Watch	Mike Bird
Parish Steward/Roads	Simon Jasper
Old School playing Field	Neil Britten
Church	Judith Helliard
Corsley Show	Neil Britten & Olly Hares

13/45 Signing Authority for Cheques/Building Society Accounts

It was agreed that the signing authorities should be John White, Neil Britten and Robin Chapman.

13/46 Declaration of Interest None

13/47 Planning Application

W13/003686/Ful/00440/LBC – Extend the time limit for implementation of planning permission W09/03699/S73 and W10/00250/S73.

Following discussion it was resolved the Parish Council raised no objection to the application. Olly Hare wanted his dissent to the proposal noted.

13/48 Minutes of the Occasional Meeting held on 23 April 2013

The minutes were signed as an accurate record subject to Meopham being changed to Mepham in Item 13/33.

13/49 Matters Arising

13/33 It was reported that the soil had been moved but not the bins. The Chair agreed to check with the previous clerk as to whether any response had been received regarding this.

13/39 Re: Gloworm Cottage. Nothing had been received from the Planning Officer to date. It was agreed this matter should be followed up.

13/50 Payment of the WALC Invoice

It was agreed that the WALC invoice of £230.57 be paid.

Signed.....

Date.....

13/51 Payment of the Insurance Policy Premium

There was some discussion about the items included in the current policy. There is mention of a bench but Councillors were not clear as to what this refers. In addition, it was felt that clarification was required re the play equipment at the old School. It was agreed that the insurance premium not be paid until these matters are resolved. Robin Chapman agreed to check three benches in the village which could be the one referred to in the policy document.

A question was raised about the status of the green in front of the Royal Oak, whether in fact this was a PC responsibility and whether there were any insurance implications regarding this. Olly Hares agreed to look into this and report back to the next PC meeting.

13/52 Payment of the 4th Lease Payment for the Old School Playing Field

It was agreed that the year 4 payment of £1,400 in respect of the lease on the Old School Playing Field be made to Wiltshire County. It was reported that no payments had been received from the Steiner Academy to date. It was agreed that this issue should be addressed and the Chair agreed to contact the Steiner Academy.

13/53 Update on the Licence for Use of the Old School Playing Field and Car Park by the Steiner Academy, Frome

Middleton and Upsall have not received a reply regarding the licence. Concern was expressed at the delay and it was agreed that the Chair and Vice Chair contact the Steiner Academy direct with a view to meeting with them to resolve this.

13/54 Little Cuckoos Lease

Following advice that The PC should obtain the original lease before negotiation with Little Cuckoos for renewal, John Willcox will follow up Sally Evans’ request that this be supplied to the PC by Wiltshire Council. As soon as this was achieved, negotiations would commence.

13/55 Correspondence

Warminster Town Council: Annual Report for 2012/2013	Noted
Cranbourne Chase & WW Downs AONB: Annual Forum, 16 May	Noted
Wiltshire Council: Confirmation that precept has been paid.	Noted

Local Works: Newsletter & letter seeking support Agreed no action

Wiltshire Council: Changes to local Highway and street scene services. A workshop has been arranged on June 7 at Salisbury. Agreed Chair & Simon Jasper should attend if possible.

Mr Evemy: E-mail raising a number of points following the March Bridge Article. It was agreed that the Chair would respond to the item regarding the typo and the misunderstanding relating to this. It was also agreed that the Chair and Vice Chair would investigate the items relating to the highway (A362) and the use of the land on the Longleat Estate for off road biking and would respond appropriately to Mr Evemy.

Little Cuckoos: The PC had received a latter from Little Cuckoos seeking to initiate planning approval renewal for the pre-school. They will be advised of the correct procedure to follow.

Signed.....

Date.....

13/56 Any Other Business

Parish Council Web Site/Communications There was a wide ranging discussion about how to promote and communicate the work of the Parish Council and how to facilitate communication between members of the Parish Council. There was general agreement that a Parish Council Web site would be a good idea and the Chair reported that he was aware of somebody within the village who would be keen to get involved in such a project. The use of Twitter and Facebook could also be investigated.

There was agreement that as far as possible e-mail should be used to communicate between members of the PC.

Affordable Housing Olly Hares asked whether the PC would be willing to investigate the possibility of establishing more affordable housing in the Parish. It was agreed that it being such a complex area it should be discussed at the next PC meeting and that Olly should prepare a paper for consideration.

Archiving of PC Papers It was proposed by the Chair that PC files prior to 2002 should go to the County Archives. This was agreed.

There being no further business the meeting was closed at 21.15

Signed.....

Date.....